

MINUTES: of the Parish Council Meeting held in Guiting Power Village Hall on Wednesday 5<sup>th</sup> July 2017 at 7.30pm.

PRESENT: Parish Councillors, Nick Powell, David Broad, E Ogden and Rebekah Roseblade. Chairman - Nick Powell.

IN ATTENDANCE: Kate Sales, Clerk  
Four parishioners were present

*Members of the public were welcomed and invited to address the council prior to the meeting or at Item 4 on the Agenda.*

- 1) **To receive and consider apologies for absence.**  
Apologies received and accepted from Dawn Rimmer and Lisa Rose.
- 2) **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**  
No declarations were received.
- 3) **To approve the minutes of a Parish Council Meeting held on the 10<sup>th</sup> May 2017 in Guiting Power Village Hall.** These were approved and duly signed as a true record.
- 4) **To receive comments and concerns from the public.** No items were raised.
- 5) **Matters arising from last meeting's minutes**
  - Annual Return submitted to Grant Thornton. All items published on the website for public-viewing. Meeting thanked Geoff Cuthbert for updating the website.
  - Asset register updated.
  - Insurance cover renewed through Came & Company.
  - Newsletter had been distributed through the village
- 6) **Update on the Fete held on the 17<sup>th</sup> June.**  
Cllr Roseblade updated the meeting on the event. The event again was a success with a large turnout and raised approx. £3,800. The money raised was split between the following groups/causes: £1k to the Village Hall; £500 to the Church; £500 to the Playgroup; £100 towards the annual village trip to Weston; £400 to the RAF Benevolent Fund and the remaining was to be held by the Social Group to be put towards various local causes.
- 7) **Guiting Watch update by Cllr Ekblom.**  
Cllr Ekblom was not in attendance so no update was received. It was agreed to carry this item forward to the next agenda.
- 8) **Highways Update**  
**Adding 'access only' to HGV sign.**  
The clerk informed the meeting that she and Cllr Rimmer chased Highways for an update but so far had received nothing. Nick Bumford from Guiting Manor Farms expressed his concern over this sign not being removed as it was causing problems with the lorries needed to collect and deliver supplies to the Farm. Lorries were trying to reach the Farm by other routes that were more hazardous.  
***ACTION: Clerk to chase Highways and contact County Councillor Nigel Moor as a matter of urgency.***

**County Councillor's extra funding available.**

The following works were agreed:

- The missing Winchcombe Road at Role crossroads.
- Kerbing stones at Post Office Corner.
- Well Lane towards the Garages possible subsidence needed investigating.
- Holes in Tally Ho Lane needed filling.

*ACTION: Clerk to inform Highways County Councillor Nigel Moor.*

9) To consider and note planning applications and agree responses:

For consideration

**Guiting Manor Farm – Presentation of proposed Woodland Management Plan by Nick Bumford.**

(Pre-proposal discussion)

Nick Bumford gave an outline of the Plan that was being proposed. The Plan was a renewal of an existing plan that had been in place for ten years and covered 146 acres of woodland. The new plan would be valid for five years and work could be carried out over that period. The plan covered selective felling for the best continuation of the woodland and also included removal of dead/dying/dangerous trees. The aim of the plan was to continue to turn all the woodland stock back to native species. Where trees were felled new would be planted.

The Chair thanked Nick for his time and presentation. The Council at this point did not have any concerns.

For noting

**Castlett Lodge Castlett Street Guiting Power Cheltenham Gloucestershire GL54 5US**

**(17/01570/FUL)** - Construction of one replacement outbuilding, one additional outbuilding and changes to vehicular access. Cotswold District Council permitted this application.

**St Michaels Church Church Lane Guiting Power (16/02644/FUL)** - Detached WC and mower store. Cotswold District Council have permitted this application.

Enforcement

No enforcements to note at present.

11) **To receive correspondence and agree response**

- Frampton County Fair posters – Cllr Roseblade to distribute

12) **Risk Inspections of Council Assets (including playground update)**

Risk inspections of Assets (including Playground) carried out. Only item to report was that that the grass growing in the sandpit would be removed in the Autumn.

Geoff Cuthbert agreed to put the locations of the assets and salt bins on the local map that was on the website.

13) **Finances**

- **To receive current statement of accounts and bank reconciliation**

The Statement of Account was accepted and approved. A bank reconciliation was approved.

		Actual	Antic.	Total	Remainder	Actual	Antic.	Total
		Spend	Spend	Spend	of Budget	Income	Income	Income
	Budget	to	from	to	to date + / -	to	from	to
	2017/18	30.06.17	01.07.17	31.3.18	30.06.17	30.06.17	01.07.17	31.03.18
Precept	3380.00					2505.00	0.00	2505.00
Council Tax Support Grant	123.00					123.00	0.00	123.00
Bank interest	0.00					0.00	0.00	0.00
VAT refund	160.00					0.00	0.00	0.00
Other	0.00					0.00	0.00	0.00
<b>TOTAL</b>	<b>3663.00</b>							
Staff Costs	1880.00	360.96	1593.00	1953.96	1519.04			
Admin expenses	350.00	24.34	240.00	264.34	325.66			
Insurance	430.00	457.98	0.00	457.98	-27.98			
Audit Costs	280.00	0.00	230.00	230.00	280.00			
Meeting room hire	200.00	115.00	0.00	115.00	85.00			
Subscriptions	250.00	50.00	200.00	250.00	200.00			
Training	275.00	0.00	200.00	200.00	275.00			
Maintenance costs	400.00	0.00	400.00	400.00	400.00			
Donations	300.00	0.00	300.00	300.00	300.00			
section 137	0.00	0.00	0.00	0.00	0.00			
Equipment	250.00	0.00	250.00	250.00	250.00			
Newsletter	120.00	0.00	120.00	120.00	120.00			
VAT Paid	160.00	0.00	160.00	160.00	160.00			
Other	70.00	0.00	0.00	0.00	70.00			
Annual Assembly	100.00	30.55	0.00	30.55	69.45			
Reserve	1212.91	0.00	0.00	0.00	0.00			
<b>TOTALS</b>	<b>6277.91</b>	<b>1038.83</b>	<b>3693.00</b>	<b>4731.83</b>	<b>4026.17</b>	<b>2628.00</b>	<b>0.00</b>	<b>2628.00</b>
Reserves as at 1.4.17				£ 5,306.71				
Income during year				£ 2,628.00				
Plus Scottish Widow acc				£ 2,926.62				
Expenditure during year				£ 4,731.83				
Playground funds held in reserve				£ 1,212.91				
Antic. reserves at year end				<u>£ 4,916.59</u>				

<b>BANK RECONCILIATION AT 31st May 2017</b>					
<b>Period to May 2017</b>					
<b>Lloyds Current Acc: 00896036</b>				<b>£</b>	<b>£</b>
Balance per statement - 31.05.17				£ 7,157.51	
Outstanding receipts					
				£ -	
Less unrepresented chqs					
	674	£	176.48		
	675	£	50.00		
	677	£	4.60		
	678	£	30.55		
				£ 261.63	
<b>Balance</b>				<b>£ 6,895.88</b>	
<b>Scottish Widows Acc*</b>					
Balance per statement - 01.04.17				£ 2,925.95	
Receipts					
	Interest paid @ 1.04.17			£ 0.67	
Less unrepresented chqs					
	NIL			£ -	
Balance				<b>£ 2,926.62</b>	
<b>Total Balance</b>					<b>£9,822.50</b>
<b>Cash book Summary</b>					
Opening Balance 01.04.17				£ 5,306.71	
Add receipts to date				£ 2,628.00	
Less payments to date				£ 1,038.83	
<b>Cash Book Balance @ 31.05.17</b>				<b>£ 6,895.88</b>	
<b>Balance per Scottish Widows acc</b>				<b>£ 2,926.62</b>	
<b>Closing Reconciled Balance</b>					<b>£9,822.50</b>
* Statements only received every three months					

- **To approve payments and note receipts.**  
The following payments were approved.

Payments made between meetings - none made				
The following payments were approved				
Chq no	Payee	Purpose	Auth	Cheq value
681	K Sales	Expenses -June - July 2017	LG(FP)A 1963 s.5	71.51
682	K Sales	Clerk's salary – July 2017	LGA 1972 s.112 (2)	176.48
683	K Sales	Clerk's salary – August*	LGA 1972 s.112 (2)	176.48
684	D Rimmer	Newsletter printing	LGA 1972 s.142	36.99
685	HMRC	PAYE - July	LGA 1972 s.112 (2)	4.60
686	HMRC	PAYE - August	LGA 1972 s.112 (2)	4.60
687	PATA UK	Payroll services April- June	LGA 1972 s.111	22.50
688	GAPTC	Internal Audit	LGA 1972 s.111	80.00

**14) For information only**

*NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*

*A member of the public raised the issue of a drone being flown over the village. It was understood that drones could not be flown within 150 metres of a built-up area/edge of the village. Concerns were raised that images gained from drones could be used plan thefts etc.*

*The possibility of the Parish Council purchasing smart water paint for the residents of the village to protect their property was also raised as this had been recommended by the local police.*

*It was agreed that both these items would be added to the agenda for discussion at the next meeting in conjunction with Neighbourhood Watch scheme.*

*Another resident raised the concern of logs being moved in the playground. The council informed the meeting that this had been raised at a previous meeting and appropriate action had been taken to ensure this did not happen again.*

*Nick Bumford took the opportunity to thank everyone for their help in making the Open Farm weekend a success. They raised around £500 and this would be split between Macmillan Nurses, RABI and the Midlands Air Ambulance.*

The Chairman concluded the meeting at 8pm and thanked everyone for their attendance. The next full Parish Council meeting will be held on the 20<sup>th</sup> September 2017 at 7.30pm in the Village Hall.

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Chairman

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Date