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MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Wednesday 13<sup>th</sup> July 2016 at 7.30pm.

PRESENT: Parish Councillors: Dawn Rimmer, Else Ogden, Lisa Rose, David Broad and Nick Powell

IN ATTENDANCE: Kate Sales, Clerk

Seven parishioners were present

## AGENDA

- 1) **To receive apologies for absence.** Apologies received from Linda Miles.
- 2) **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).**  
Cllr Rimmer declared an interest in item 5, Laurel Tree Cottage and The Baptist Church planning applications. Cllr Broad also declared an interest in item 5, The Baptist Church's planning application.
- 3) **To approve the minutes of the Annual Parish Council meeting held on the 18<sup>th</sup> May 2016.** These were approved and duly signed as a true record.
- 4) **To hear representations from the public regarding any item on the Agenda.** The Chair informed the meeting that representations could be made as items occurred.
- 5) **To consider and note planning applications and agree responses:**

For consideration

**Guiting Power Baptist Church Guiting Power (16/02592/FUL and 16/02593/LBC) - Conversion of Baptist Church into a dwelling.**

Concerns were raised by the public that the building could not of been brought by The Trust and maintained for village use, such as using it as a place for the Local Windrush Historical Group archive. The Chair informed the meeting that the Trust was approached by the Church but declined to buy it.

Concerns were also raised over the fact that Memorial Stones were going to be moved and a corner of the decking area built over the Garden of Remembrance. Parishioners felt that it was morally wrong to disturb the graves and disrespectful to families of the deceased. A member of the public highlighted the fact that the developer might be in breach of the Disused Burial Grounds (Amendment) Act 1981 because by inserting posts to hold the decking they would disturb human remains. The Chair informed the meeting that this was Act was specifically mentioned in the planning statement and it confirmed that they had complied with the requirements of the Act and had had confirmation from the Ministry of Justice that no further applications were required.

Another parishioner informed the meeting that the Baptist Church had looked at many options when considering what to do with the building and as time had gone on the building was starting to fall more and more into disrepair. She went on to say that if a

development didn't take place the village could lose the iconic building completely, and surely it was better to keep the building safe and used rather than watch it deteriorate.

The Chair told the meeting that even if people felt it was morally wrong to build, the Parish Council could only submit comments in relation to planning requirements. It was noted that there was no parking or vehicular access to the property. This led to concerns over more on-road parking on an already over-crowded narrow road on a brow of a hill, thereby increasing the risk of traffic accidents.

After a vote by councillors (Cllr Broad and Cllr Rimmer abstained) it was decided that the Parish Council would object to the planning application on the lack of vehicular access and parking, increased parking congestion on a busy narrow road and a Highways safety issue that the increased parking would be on a brow of a hill.

### For noting

**Laurel Tree Cottage Castlett Street Guiting Power (16/01798/FUL)** Full Application for Change of use of land to residential and Proposed garden building.

**Non-material Amendment to - Laurel Tree Cottage Castlett Street Guiting Power (15/00233/FUL)** - Change of external wall finish. Cotswold District Council permitted this application

The Chair informed the meeting that the Parish Council had received a planning application from a neighbouring parish for the **Cotswold Farm Park Guiting (16/02375/FUL)**. This was for a Visitor Centre extensions and modifications; changes to parking provision; extension to camping/caravanning area with the replacement and relocation of the amenity block; additional agricultural building; provision of rooftop solar panels.

It was noted for information.

### Enforcement

No enforcements to note at present

## **6) Co-option of new councillor onto the Parish Council**

Rebekah Roseblade was co-opted onto the Parish Council. Her declaration of office was duly signed in front of the Proper Officer and she was then welcomed to the Parish Council and took her place at the table.

## **7) Footpath Warden – update re Castlett Bank Footpath**

Mr Cuthbert updated the meeting giving a general talk about local footpaths of which there were 3.75m of and Amey who had taken over responsibility for maintenance only had a team of five people who dealt with this area. He went on to say that the Cotswold Wardens had installed walk markers, and that three new signposts and repairs to the kissing gate had been done.

He also went onto to inform the meeting that the application for the additional footpath at Castlett Bank was refused by the County Council's Commons and Rights of Way Committee on the 9<sup>th</sup> June due to insufficient evidence. The Parish Council has 28 days to appeal to the Secretary of State over the decision. The insufficient evidence was due to the fact that a copy of the Enclosure Map could not be found to prove the right of way existed and that the Parish Council did not have enough statements from members of public to prove otherwise.

He informed the meeting that if any applications were to be made in the future for other footpaths the council would need a substantial amount of these statements to help in a successful outcome.

The Chair thanked him for his help in this. The Parish Council decided not to pursue an appeal on Castlett Street but would bear his recommendations in mind for future applications.

**8) Playground Update**

Cllr Rose informed the meeting that Touchwood Enterprises had been out for a safety inspection and that they were very happy with the condition. It was noted that some small logs at the edge of the tunnel had come loose but this had now been fixed. If the Parish Council wanted Touchwood to continue to carry out an annual inspection, then this would cost £645+VAT. It would include repairs to items under warranty but anything else would cost extra. The Parish Council felt that this was very expensive and that Play Safety carried out RoSPA risk assessments and supplied a checklist of work to be carried out for the cost of £66.50+VAT. The Council felt that this was a better solution and it was agreed that Play Safety would be contacted next year to undertake an inspection.

**9) Reports on the Queen's 90<sup>th</sup> birthday street party and the village fete**

Both of these events were a success and the Chair thanked all the volunteers for their hard work. The Village Fete raised in total £3.5k for local good causes. This was split as follows - £1k to the Village Hall, £1k to the Church outside toilet project, £1k to the local Playgroup and the remainder split between the Rotary Club, the local band who played at the village event free of charge, the Cheery Club, the local Guides Group and the RAF Benevolent Fund.

**10) To agree positioning of Grit Bins in the parish & the winter snow maintenance sheet for Amey. To discuss repairs to salt bunker on top green.**

The Snow Warden informed the meeting that all new bins had to be approved by the County Council, if necessary with a site inspection, and asked whether the bin at Castlett Farm had been agreed by them. The Chair informed the meeting that this bin had been given to the Parish Council when Western Power had destroyed another one during some work it had undertaken. She was not sure as to whether the County Council knew about it so the Snow Warden offered to liaise with Highways to have it approved.

Regarding the repairs to the salt bin at Upper Green no one was sure whose responsibility it was. The Snow Warden again promised to investigate.

It was also agreed that a bin needed to be placed Chapel Ash/Grange Hill as this road could get quite dangerous in winter months. The Snow Warden again agreed to speak to Highways about this.

The Snow Warden reminded the meeting that the salt was not for private use but for public roads and footpaths.

It was agreed that no salt was required from Amey.

**11) To note and agree the nationally agreed increases in salary scales from NALC, to be implemented from 01.04.16.** This was noted and the difference in the standing order amount and new salary to be paid by cheque in July's salary.

**12) To receive correspondence and agree response**

- **Thames Valley Water requesting information on private sewage pumps.**  
Information to be displayed on Parish Council Noticeboard
- **Consultation on CDC's Cotswold District Local Plan 2011-2030 – consultation ends on the 8<sup>th</sup> August 2016.** Consultation available online at <http://www.cotswold.gov.uk> for comments. Poster advertising consultation and drop in events to be displayed on the Village noticeboard
- **Consultation on CDC's Infrastructure Levy Charging Schedule – consultation ends on the 8<sup>th</sup> August 2016.** Consultation available online at <http://www.cotswold.gov.uk> for comments. Poster advertising consultation to be displayed on the Village noticeboard.
- **Notification that Gloucestershire County Council formally adopted its new Local Transport Plan (2015-2031).** A full copy of the plan can be seen at [www.gloucestershire.gov.uk/ltip3](http://www.gloucestershire.gov.uk/ltip3) - for information only.
- **Glos Playing Fields Ass** – invitation to 90th Anniversary of the GPFA on the 16<sup>th</sup> September. Cllr Rimmer and Cllr Miles to attend.

**13) Finances**

**13.1 To receive current state of accounts and bank reconciliation.**

The accounts and bank reconciliation were approved and signed as a true and accurate account.

GPPC EXP vs BUDGET 2016-17			GUITING POWER PARISH COUNCIL						
AS AT 30.06.16			Actual	Antic.	Antic. Total	Remainder	Actual	Antic.	Total
		Budget	Spend	Spend	Spend	of Budget	Income	Income	Income
		2016/17	to	from	to	to date	to	from	to
			30.06.16	01.07.16	31.03.17	+ / -	30.06.16	01.07.16	31.03.17
Precept	3250.00						2393.00	857.00	3250.00
Council Tax Support Grant	183.00						183.00	0.00	183.00
Bank interest	0.00						0.00	0.00	0.00
VAT refund	160.00						0.00	160.00	160.00
Other							0.00	0.00	0.00
<b>TOTAL</b>	<b>3593.00</b>								
Staff Costs	1700.00		660.04	1039.96	1700.00	1039.96			
Admin expenses	350.00		88.70	261.30	350.00	261.30			
Insurance	430.00		447.76	-17.76	430.00	-17.76			
Audit Costs	200.00		0.00	200.00	200.00	200.00			
Meeting room hire	200.00		110.00	90.00	200.00	90.00			
Subscriptions	250.00		127.74	122.26	250.00	122.26			
Training	275.00		0.00	275.00	275.00	275.00			
Maintenance costs	400.00		0.00	400.00	400.00	400.00			
Donations	600.00		0.00	600.00	600.00	600.00			
section 137	0.00		0.00	0.00	0.00	0.00			
Equipment	200.00		0.00	200.00	200.00	200.00			
Newsletter	120.00		36.99	83.01	120.00	83.01			
VAT Paid	160.00		2.45	157.55	160.00	157.55			
Other	20.00		0.00	20.00	20.00	20.00			
Annual Assembly	100.00		50.46	49.54	100.00	49.54			
Reserve (playground)	1212.91		0.00	0.00	0.00	1212.91			
<b>TOTALS</b>	<b>6217.91</b>		<b>1524.14</b>	<b>3480.86</b>	<b>5005.00</b>	<b>4693.77</b>	<b>2576.00</b>	<b>1017.00</b>	<b>3593.00</b>
Reserves as at 1.4.16					£6,372.56				
Income during year					£3,593.00				
Plus Scottish Widow acc (Reserve)					£2,918.04				
Expenditure during year					£5,005.00				
Playground funds held in reserve					£1,212.91				
Antic. reserves at year end					<b>£6,665.69</b>				

<b>BANK RECONCILIATION AT 30th JUNE 2016</b>				
<b>Period to 30th June 2016</b>				
<b>Lloyds Current Acc: 00896036</b>				
			£	£
	Balance per statement - 30.06.16		£ 7,553.12	
	Outstanding receipts			
			£ -	
	Less unpresented chqs			
	629	£ 128.70		
			£ 128.70	
	<b>Balance</b>		<b>£ 7,424.42</b>	
<b>Scottish Widows Acc*</b>				
	Balance per statement - 01.04.16		£ 2,918.04	
	Outstanding receipts			
	Interest		£ -	
	Less unpresented chqs			
	NIL		£ -	
	<b>Balance</b>		<b>£ 2,918.04</b>	
	<b>Total Balance</b>			<b>£10,342.46</b>
<b>Cash book Summary</b>				
	Opening Balance 01.04.16		£ 6,372.56	
	Add receipts to date		£ 2,576.00	
	Less payments to date		£ 1,524.14	
	<b>Cash Book Balance @ 30.06.16</b>		<b>£ 7,424.42</b>	
	<b>Balance per Scottish Widows acc</b>		<b>£ 2,918.04</b>	
	<b>Reconciled Balance</b>			<b>£10,342.46</b>
* Statements only received every three months				

### 13.2 To approve payments and note receipts

Payments made between meetings - none made				
The following payments to be approved				
Chq no	Payee	Purpose	Auth	Cheque value
634	K Sales	Expenses - Jun-July 2016	LG(FP)A 1963 s.5	32.97

The following payments were approved. There were not receipts to note.

635	K Sales	Clerk's salary - July 2016	LGA 1972 s.112 (2)	135.19
636	K Sales	Clerk's salary – August*	LGA 1972 s.112 (2)	129.99
637	Glos Playing Fields Ass	Recreation ground - inspection training	LGA 1972 s.111	25.00
638	PATA	Payroll services – April-June	LGA 1972 s.111	22.50
639	Kim Bedford	Councillor training (50% of invoice payable)	LGA 1972 s.111	130.18
640	Guiting Power Village Hall	Room hire for Cllr training night (50% of invoice payable)	LGA 1972 s.134(4)	12.50

\* post-dated chq as no meeting in August

**14) For information only**

*NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*

The Chair informed the meeting that the village pantomime auditions were taking place on the 2<sup>nd</sup>-3<sup>rd</sup> August and encouraged people to attend and audition. The pantomime would be Aladdin.

Nettie Ekblom had agreed to co-ordinate the Neighbourhood Watch project.

There had been concern that the Post Office Outreach service was not being properly supplied by Bourton as they were too busy to man the office. There was concern that the service might deteriorate. The Chair promised to investigate and it was agreed that this would be an item on the next agenda.

A resident raised concern over the speed of cyclists when entering the village down Tally Ho Lane. There had been a cycle race by, it was presumed Broughton Castle recently. The Chair said that this problem had been raised before and after discussions with Highways there was nothing the Parish Council could legally do to enforce speed restrictions. However, she did agree to contact the recent event organisers about this and also ask the village hall committee to speak to organisers of any ride that hires the hall to ensure that the village is sufficiently marshalled.

A resident raised concern over the mess that Gigaclear were making installing the broadband; cars had been blocked in by the work, and she wondered what power the Parish Council had over the contractors? The Chair informed the meeting that as this was a government contract it was just like a utilities company and therefore the Parish Council had no control whatsoever.

The Chairman concluded the meeting at 8.45pm and thanked everyone for their attendance. The next Parish Council meeting will be held on the 14<sup>th</sup> September 2016 at 7.30pm in the Village Hall.

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Chairman

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Date