

CLERK: Kate Sales, 5 Okus Road, Charlton Kings Cheltenham. G5L3 8DU
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MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Wednesday 10th February 2016 at 7.30pm.

PRESENT: Parish Councillors: Dawn Rimmer, Else Ogden, Linda Miles
County Councillor: Nigel Moor

IN ATTENDANCE: Kate Sales, Clerk
9 Parishioners

Members of the public were welcomed to the meeting.

AGENDA

1) To receive apologies for absence.

Apologies received from Cllr Rose and Cllr Powell. Cllr Broad had informed the Clerk he would be arriving late after 8.30pm.

2) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).

It was noted that Cllr Rimmer declared an interest on the planning item - Meadow View as it was a property adjoining her own.

3) To approve the minutes of the Parish Council meeting held on the 9th December 2015.

These were approved and duly signed as a true record.

4) To hear representations from the public regarding any item on the Agenda.

No items were raised at this point.

5) To consider and note planning applications and agree responses:

For consideration

No applications at present for consideration.

For noting

Meadow View Castlett Street Guiting Power (15/04645/FUL) - Erection of new wooden garden store/shed adjacent to existing stone outbuilding (property side) and removal of existing shed/store (road side)

Application permitted by Cotswold District Council. It was noted that the applicant had to comply with the items required under the Enforcement Notice.

Enforcement

No enforcements to not at present

6) Presentation by Guiting Manor Trust of their new plans for two new houses to the rear of Greenbank House.

Mr Adam Price from the Trust informed the meeting that the garden for this property was oversized for a rental property and subsequently the Trust were seeking planning

permission to erect 2 properties in the garden. The properties are to be 2 semi-detached, three bed houses as this size that is in the most demand by families in the village.

A parishioner asked why the Trust were wanting to build in a property's garden when they could of had the old Baptist Chapel building converted? Mr Price informed the meeting that the Trust felt they could not convert this building into the suitable accommodation they required.

If Cotswold District Council agreed the planning then the Trust would look to start work on this development towards the end of the year. He confirmed that local contractors and resources would be used on the project.

A parishioner asked what was happening to the old garage site on Tally Ho Lane as it was an eyesore in the village. Mr Price informed the meeting that planning would be going in shortly for one or two bedroom single storey dwellings that would be suitable for the elderly.

The Chair thanked Mr Price for his time and informed the meeting that the Parish Council would consider these plans in more detail once they had received formal notification from Cotswold District Council. An extra ordinary meeting might be called to discuss them if needed.

7) Playground maintenance inspection - update from Cllr Rose

Cllr Rose was not present at the meeting but had informed the Chairman that there had been a routine inspection and there was nothing to note.

8) Additional dog waste bins signage for the Village

Cllr Rimmer informed the meeting that the council's request to fund a new dog litter bin had been successful. The District Council were currently out of stock but a bin would be installed at the top of the footpath from the playing fields near where it meets Tally Ho Lane shortly. The District Councillor Richard Keeling was still investigating the possibility of more signage for the parish.

9) War Memorial - to discuss reported moss growth over stonework.

Cllr Rose was not present to report on costs for repairs. However it was agreed that the Chair would ask her to speak to Bryan Powell over repairing the coping stones. Regarding the moss growth over the memorial itself it was decided that it should be cleaned. John Slatter offered to contact a stone cleaner specialist to come and advise the Parish Council on cleaning the memorial. The Chair thanked him for his help.

10) Update on village Neighbourhood Watch Project

The Neighbourhood Watch Co-ordinator had resigned from his role. The Parish Council felt it was not in their remit to provide this service but were happy to be the point of contact in getting a new project set-up, as the parish had seen some crime over the recent months. The Chair asked the meeting and parishioners to consider volunteering for the project.

Clerk to speak to the Police about establishing a project.

11) Ordnance Survey Mapping - update and email address.

Geoff Cuthbert gave a brief overview and informed the meeting that the Parish Council had now joined the mapping service as it was eligible under the Public Mapping Agreement for free or heavily discounted access to the data. Maps had been updated

and this information would flow to the Emergency Services to prevent them from not being able to locate emergencies.

The Parish Council thanked Mr Cuthbert for his work and agreed that the clerk would still receive notifications and pass them on to Mr Cuthbert.

12) Fete

- To agree that the Social Group will organise the fete under the auspices of the PC in aid of local causes. This was agreed and the plans would be fed back to the Parish Council.
- To ensure all PC insurance requirements will be fulfilled by the Social Group. This was agreed and a copy of the Parish Council's insurance criteria was given to Cllr Miles so the Group could ensure everything was correct and all risk assessments completed.

13) Queen's 90th Birthday - National Street Party

- To discuss & agree way forward with finance & arrangements for Guiting Power street Party 12th June. It was agreed that the Street Party would be held in the Village Hall car-park or, if wet, the Village Hall. It was agreed that this would be an item on the agenda for the next meeting where funding and insurance would be discussed.

14) Newsletter

- To agree next publication date. It was agreed that the next publication date would be May 2016.
- To confirm subjects to be included. Cllr Rimmer asked for contributions for the newsletter to be submitted to her by the end of April.

15) Highways update

The clerk received the following report from Bob Skillern at Gloucestershire Highways

- Kerbing and drainage work on the approach to Barton Bridge had been completed.
- The gullies had been emptied, but the Parish Council should contact Bob if there were any problems.
- Road marking – Highways continue to chase the contractors regarding the work around the village that is still uncompleted.
- Highways will be writing to the owner of Moor Cottage to request removal of the large boulders that have recently been placed on the Highway verge adjacent to the property. The owner is aware that the boulders are considered a hazard and has been verbally requested to remove them, but has vociferously refused. Legal action is probably Highways only option.
- Surface Dressing of the B4068. From the A436 junction to Naunton Downs will be undertaken this Summer.
- **Items to report.** It was noted that Yoicks on Tally Ho Lane had still not undertaken any of the works requested by Highways. Clerk to inform Bob Skillern.

16) To receive correspondence and agree response

- **Cotswold District Council** - Community Emergency Plan for completion. Clerk to complete form and return to the Cotswold District Council.
- **Community Heartbeat Trust** - G3 Electrode RECALL for Defibrillators. After checking it was confirmed that this recall was not relevant to Guiting Power's Defibrillator electrodes.

17) Governance & Policy

- **External Audit for Smaller Authorities - the future from 2017.** The Clerk reported to the Council the changes happening to the external Audit from 2017. The key points highlighted were that:
 1. from 2017 the Parish Council will still be required to publish an Annual Return, but will not be required to submit it for audit.
 2. it will still be mandatory to have an auditor appointed if an occasion arises for an audit to be undertaken.
 3. a sector-led body will be created to procure auditors and manage audit contracts to ease the administrative burden, and reduce costs for smaller councils.
 4. membership of the sector led body will be automatic and parish councils need to decide whether to 'opt-out' of this arrangement and try to procure an auditor themselves. The deadline to opt-out is 31.03.16.

After discussion the Parish Council resolved to stay opted in to the sector led body. No further action was needed at present.

18) Finances

18.1 To receive the current state of accounts

These and the bank reconciliation were duly signed and approved as an accurate record.

GPPC EXP vs BUDGET 2015-16			GUITING POWER PARISH COUNCIL						
	Budget	Actual	Antic.	Total	Budget vs	Actual	Antic.	Total	
	2015/16	to	from	to	to	Income	Income	Income	
		31.01.16	01.02.16	31.3.16	31.01.16	to	from	to	
						31.01.16	01.02.16	31.3.16	
Precept	3250.00					3250.00	0.00	3250.00	
Council Tax Support Grant	250.00					250.00	0.00	250.00	
Bank interest	0.00					0.00	0.00	0.00	
VAT refund						5292.61	250.00	5542.61	
Other						17276.19	0.00	17276.19	
TOTAL	3500.00								
Staff Costs	1250.00	1560.48	390.00	1950.48	-700.48				
Admin expenses	350.00	244.81	100.00	344.81	5.19				
Insurance	400.00	429.16	0.00	429.16	-29.16				
Audit Costs	250.00	200.00	80.00	280.00	-30.00				
Meeting room hire	200.00	105.00	75.00	180.00	20.00				
Subscriptions	250.00	155.57	60.00	215.57	34.43				
Training	275.00	95.00	75.00	170.00	105.00				
Maintenance costs	400.00	790.94	50.00	840.94	-440.94				
Donations	500.00	555.00	0.00	555.00	-55.00				
section 137	20.00	0.00	20.00	20.00	0.00				
Equipment	0.00	27022.53	0.00	27022.53	-27022.53				
Newsletter	120.00	75.15	40.00	115.15	4.85				
VAT Paid	0.00	5660.70	0.00	5660.70	-5660.70				
Other	0.00	709.46	0.00	709.46					
Reserve	4947.00	0.00	0.00	0.00					
TOTALS	8962.00	37603.80	890.00	38493.80	-33769.34	26068.80	250.00	26318.80	
Reserves as at 1.4.15				£ 17,986.12					
Income during year				£ 26,318.80					
Plus Scottish Widow acc				£ 2,903.53					
Expenditure during year				£ 38,493.80					
Playground funds held in reserve				£ 1,212.91					
Antic. reserves at year end				£ 7,501.74					

18.2 To approve payments and note receipts

The following payments were approved.

Payments made between meetings - none made				
The following payments to be approved				
Chq no	Payee	Purpose	Auth	Cheque value
615	K Sales	Expenses - Dec 2015 - Jan 2016	LG(FP)A 1963 s.5	36.16
616	K Sales	Clerk's salary - January 2016	LGA 1972 s.112 (2)	128.70
617	K Sales	Clerk's salary - February 2016*	LGA 1972 s.112 (2)	128.70
618	Information Commissioner	Renewal of Data Protection subscription	LGA 1972 s.143	35.00

* post-dated chq 28.02.16 for clerk's February salary

18.3 To note payments received

- Social Group chq (609) for £250 was returned with thanks. Due to the success of the party and the money raised the event was self funded.

19) For information only

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.

County Councillor Nigel Moor took the floor to explain that the County Council would, after five years of frozen rates be increasing their part of the Council Tax. He informed the meeting that the County Council were looking at around a 1.99% increase plus the 2% ring-fenced social care addition that the Government had allowed. By doing this the County Council could ensure that adult social care services remained at the current level.

Fifty six percent of the County Council's budget goes on Adult Social Care and Children's' Services. The remaining part had to cover all the other services provided by the County Council. However Cllr Moor was pleased to report that the Leader of the Cabinet had made it clear that because the Cotswolds was such a rural area, a maintained road system was essential. Therefore the Highways budget would continue and the programme of road maintenance would roll forward as planned.

The foot path warden informed the Cllr Moor that the handrails on the bridge at the Warden's Way footpath had rotted and were unsafe. This had been logged with Amey and Mike Barton the County Council footpath officer had been informed. No work had yet been undertaken. Cllr Moor promised to investigate.

A member of the public asked what was happening with The Constable Piece Trust. The Chair informed them that a meeting of the trustees for the Trust was being held later that evening and residents were welcome to attend.



The Chairman concluded the meeting at 8.30pm and thanked everyone for their attendance. The next full Parish Council meeting will be held on the 13th April 2016 before the Annual General Assembly in the Village Hall.

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Chairman

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Date