

CLERK: Kate Sales, 5 Okus Road, Charlton Kings Cheltenham. GL53 8DU
Tel: 01242 583303 E-mail: katiemsales1@gmail.com

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL
MEMBERS OF GUITING POWER PARISH COUNCIL**

To Members of the Council

Councillors are hereby summoned to the **Annual Parish Council Meeting** at the Village Hall on Wednesday the 18th May April 2016 at 7.30pm



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K Sales, Clerk to the Council

12th May 2016

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Date

Members of the public are welcome to attend and are invited to address the council at item 17 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.

- 1) To elect the Chairman of the council for the year 2016/17 and to receive the new Chairman's Declaration of Acceptance of Office.
- 2) To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office.
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To remind members to update their Declarations of Interest if their circumstances have changed.
- 6) To approve the minutes of a Parish Council Meeting held on the 13th April 2016 at 6.30pm in Guiting Power Village Hall.
- 7) To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2015-16
- 8) To approve Section 2 of the Annual Return for 2015/16 for submission to Grant Thornton's for Audit, and to note the internal auditors report and recommendations.
- 9) To review and adopt the Parish Council's Code of Conduct.
- 10) To review and adopt the Standing Orders for Guiting Power Parish Council.
- 11) To review and adopt the Financial Regulations for Guiting Power Parish Council.
- 12) To review the Council asset register

- 13) To review the Parish Council's risk assessment.**
- 14) To review the Council insurance policy cover is adequate. To approve insurance provider for forthcoming year.**
- 15) To consider if any other Parish Council policies need reviewing.**
- 16) To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year.**
 - Weds July 13th 2016
 - Weds 14 September 2016
 - Weds 9th November – Budget meeting 2016
 - Weds 18th Jan 2017
 - Weds 15 March 2017 - Annual General Assembly
 - Weds 10th May 2017 – Annual meeting of the Parish Council
- 17) To receive comments and concerns from the public**
- 18) Co-option of new councilor on the Parish Council**
- 19) Update on traffic mirror installation opposite Post Office Corner**
- 20) Playground Update** – routine maintenance inspection update from Cllr Rose and to discuss annual inspection from Touchwood Enterprises
- 21) Fete**
- 22) Queen's 90th Birthday - National Street Party**
- 23) Highways Update**
- 24) To consider and note planning applications and agree responses:**
 - (a) For consideration**
 - a) 5 Tally Ho Lane Guiting Power (16/01400/FUL)** Single storey rear sun room
 - (b) For noting**
 - (c) Enforcement**
 - a) No enforcements to note at present**
- 25) War Memorial Update by John Slatter**
- 26) To identify new residents in Guiting Power & arrange welcome.**
- 27) To receive correspondence and agree response**
 - (a)** Cotswold District Council's draft Housing Plan 2016 – 2020 incorporating the Housing Strategy, the Homelessness Strategy and Strategic Tenancy Policy is now available for consultation until 14th June.
 - (b)** Gloucestershire Constabulary – letter regarding crime in the area
- 28) Finances**
 - (a) To receive current state of accounts.**
 - (b) To approve payments and note receipts**
- 29) For information only**

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.