

MINUTES: of a Parish Council Meeting held via Zoom video conference on Wednesday 1st July 2020 commencing at 7.33pm.

PRESENT: Parish Councillors: Dawn Rimmer (Chairman), Simon Gardner, Lisa Rose, Geoff Cuthbert, Else Ogden and Roger Swallow

IN ATTENDANCE: Ruth Waller, Clerk
Two members of public were present

The public were invited to address the council on specific agenda items as the meeting progressed, if they so wished.

200701/1 To receive and consider apologies for absence. None – all Councillors present.

200701/2 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011): None were declared.

200701/3 To approve the minutes of a Parish Council Meeting held on the 13th May 2020 held in Guiting Power Village Hall: The minutes of this meeting were approved as a true record and will be signed by the Chairman when Social distancing restrictions allow.

200701/4 Clerks' report (incl. Matters arising from the minutes): The Clerk's report had been circulated to Cllrs prior to the meeting and its contents notes.
Cllr Rimmer wished it to be noted following extensive investigation by NALC and SLCC, the following had been confirmed from GAPTC regarding the Eligibility for the General Power of Competence: "NALC confirm our view that it is two thirds of the seats available and not numbers of councillors". Although Cllr Rimmer still agreed that the legislation was ambiguous, she confirmed that the above was the overriding argument in this matter.

200701/5 To receive comments and concerns from the public: None made at this point. The public were invited to make their comments on items raised throughout the meeting.

200701/6 To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption. The Parish Council agreed to certify themselves exempt. The Parish Council agreed that it met the required criteria to certify themselves exempt and the Certificate was duly signed.

ACTION: Clerk to submit certificate to the auditors.

200701/7 To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2019-20 After each statement of the Governance Statement was read out to the meeting it was approved by the Parish Council. The Statement will be signed by the Clerk and Chairman under current social distancing guidelines.

200701/8 To consider and approve Section 2 of the Annual Return for 2019-20: Section 2 of the Return had been circulated to Councillors prior to the meeting. Council then resolved to approve Section 2 of the Annual Return. Items will be signed by Chairman and RFO post-meeting under current social distancing guidelines.

200701/9 The following delegated decision were noted:

- i. The addition of the new play equipment to the current Council Insurance. The premium of £86.02 is to be approved at this meeting
- ii. Arranging a post-installation inspection Report of the new play equipment with the Play Inspection Company. The cost of this to be approved at this meeting.

200701/10 To receive update regarding 2nd Phase of Playground Project (Cllr Rimmer) and discuss ongoing maintenance management and finance: The installation of the new play equipment had now been completed. It was hoped that the playground could be opened on Saturday 4th July, providing the post-installation report deemed the equipment safe to use. All grants had now been received and the Invoice from Touch Wood for the remaining payment would be approved at this meeting. It was noted that ongoing maintenance of the play equipment would be required. The Guiting Power Social Group will continue to raise funds to cover these expenses. Cllr Rimmer thanked Cllr Rose for her services as Playground Monitor for the last 5 years. Cllr Gardner has agreed to assume these responsibilities from now on.

200701/11 To consider and note planning applications:

- i. 20/01903/FUL | Demolition of C20th open fronted garage and erection of new part subterranean extension providing boot room, utility, gallery and entertainment space, lean to addition to south wing of main barn, erection of a garage and stable building | Tally Ho Barn Cloud Hill Guiting Power Gloucestershire GL54 5TY: The Parish Council resolved to make the following comment in relation to this application: "According to the site plans, the location of the greenhouse has been moved from that which is stated on the application form. This could have a detrimental impact on the landscape."
- ii. 20/01904/LBC | Demolition of C20th open fronted garage and erection of new part-subterranean_extension | Tally Ho Barn Cloud Hill Guiting Power GL54 5RT: Parish Council to submit comment as above (10i)
- iii. 20/01920/FUL | The installation of 2no rooflights, replacement of asbestos roof and insertion of 1no window | Tregoney Piccadilly Guiting Power, GL54 5UU: Councillors resolved to OBJECT to this application for the following reason: The proposed material for the roof was not in keeping with other residential properties in the area. The use of either slate or Cotswold stone was a preferred option by the Council.
- iv. 20/02078/TCONR | T1 - Ash- Fell. T2 - Sycamore - Fell | Forge House Guiting Power Cheltenham Gloucestershire GL54 5UX: No comment

200701/12 To note Auto-Enrolment with the Pensions Regulator: The Clerk had completed a re-declaration of compliance with The Pensions Regulator as required under the Pensions act 2008. The date of re-enrolment was the 1st June 2020.

200701/13 Highways update including winter updates information: Residents had been notified of various local roadworks via the newsletter and website. The Clerk had received the paperwork regarding ordering of salt + update of contact details for the coming winter. This had been forwarded to Cllr Gardner for completion before the end of July.

200701/14 Finances:

- a) **To approve current statement of accounts and bank reconciliation** (as circulated) The accounts were approved and a bank reconciliation performed. The bank statements and bank reconciliation would be signed by the Chairman once Government restrictions had been lifted.

QUITING POWER PARISH COUNCIL			
BANK RECONCILIATION AT 30th June 2020			
Period to 30th June 2020			
Lloyds Current Acc: 00896036		£	
Balance per statement		£ 15,898.03	
Outstanding receipts			
NIL		£ -	
Less unrepresented chqs			
	£ 12.75		
	£ 497.24		
	£ 109.80		
		£ 619.79	
Balance		£ 15,278.24	
Scottish Widows Acc			
Balance per statement		£ 2,927.39	
Outstanding receipts			
NIL		£ -	
Less unrepresented chqs			
NIL		£ -	
Balance		£ 2,927.39	
Total Balance			<u>£18,205.63</u>
Cash book Summary			
Opening Balance 01.04.20		£ 3,817.91	
Add receipts to date		£ 12,909.00	
Less payments to date		£ 1,448.67	
Cash Book Balance		£ 15,278.24	
Balance per Scottish Widows acc		£ 2,927.39	
Reconciled Balance			<u>£18,205.63</u>
Balance to carry forward			<u>£18,205.63</u>

- b) To approve increase on the Clerk's home working payment from £4 to £6 a week: This increase was due to an increase in the Government's budget. Council approved this increase and any back-payment due from April 2020.

c) The following payments were approved:

Payments made between meetings (delegated powers):					
0789	£12.75	PATA UK	Payroll	LGA 1972, s.111	None
0790	£497.24	Mrs R Waller	Salary (April-June)	LGA 1972, s.112(2)	None
0791	£109.80	HMRC	Tax	LGA 1972, s.111	None
Payments to be Approved:					
Cheque No	Amount	Payee	Purpose	Authority	VAT to be re-claimed
0792	£11,517.38	Touch Wood	New Playground equipment	LG(MP)A 1976, s.19	£1,919.56
0793	£86.02	Community First Trading Ltd	Insurance for new Playground	LGA 1972, s.111	None
0794	£360	The Play Inspection Co.	Post-installation inspection	LG (MP)A 1976 s. 19(3)	£60

200701/15 For information only: It was noted that, due to COVID-19, the Social Committee had decided not to hold a fireworks display this year.

Cllr Cuthbert informed Council that the website must be compliant by the 23rd September and a statement published.

The following items were to be included on the agenda of the September Council meeting:

- Co-option of a Councillor
- Remembrance Sunday
- Extension of Burial Ground
- Christmas Tree

The **Chairman** concluded the meeting at 8.33pm and thanked everyone for their attendance. The next full Parish Council meeting will be held on Wednesday 9th September, venue TBC.

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Chairman

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Date