

MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Thursday 12th March 2020 commencing at 7.45pm.

PRESENT: Parish Councillors: Dawn Rimmer (Chairman), Lisa Rose, Geoff Cuthbert, Simon Gardner and Else Ogden

IN ATTENDANCE: Ruth Waller, Clerk, Jenny Phelps and Helen Richards (GRCC/ELMS)
One parishioner was present

200312/1 The Chairman will formally ask if anyone is intending to record or film the meeting: There were no requests to record the meeting

200312/2 To receive and consider apologies for absence. Apologies were received and accepted from Cllr Swallow

200212/3 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011). None

200312/4 Update report following Community mapping event for the ELMS trial: DEFRA are funding groups and organisations to undertake 'Test and Trials' over the next 18 months and the Parish of Guiting Power is included in the trial. A detailed explanation of the Community Map was provided by Jenny Phelps. The Community Parish Map would be a good way to establish what Assets needed repairing or improving by adding details to the map and could also be used if applying for grants etc. Positive feedback had been received from residents attending the Community mapping event and The Guiting Amenity Trust.

Jenny would continue to liaise with Cllr Cuthbert on the Community Parish Map and will add details of statutory bodies and other representatives involved with the Parish onto the map.

Cllr Rimmer thanked both Jenny and Helen for their time and were invited to return for the Parish Meeting.

Jenny Phelps and Helen Richards left the meeting at 8.04pm

200312/5 To approve the minutes of the Parish Council Meeting held on the 22nd January 2020 in Guiting Power Village Hall: The minutes of this meeting were approved and duly signed by Cllr Rose as a true record.

2000312/6 Matters arising from last meeting's minutes (Clerk's Report): Any matters arising from the minutes of the last meeting were included on the agenda for this meeting

200312/7 To receive comments and concerns from the public: None received

2003012/8 Matters arising from last meeting's minutes (Clerk's Report): Any matters arising from the minutes of the last meeting were included on the agenda for this meeting. The clerk reported that the necessary time for Parishioners to request an election had now elapsed meaning the Parish council could now co-opt.

2003012/8 To discuss possible extension of the Church burial ground and confirm the responsibilities of GPPC in relation to this: Cllrs Rimmer and Rose had met with Mike Edwards (PCC) to discuss this in more detail. Guiting Manor Amenity Trust had agreed to provide some land to the Church. Further research was required into the potential legal and financial implications upon the Parish Council as well as the archeological significance of the area. The item was therefore deferred until the next Council meeting. Cllr Richard Keeling (CDC) had been informed of the situation and is happy to be involved in the process.

Action: Clerk to further research this matter with GAPTC and Cotswold District Council to establish the Parish Council's legal and financial responsibilities to the Church yard.

200312/9 To review and approve the Parish Council's Publication Scheme: This document had been circulated to Councillors prior to the meeting. The Clerk stated that some contact details required updating. **Council approved this document**, subject to these changes.

Action: Clerk to amend contact details and publish reviewed document onto the Council's website page.

200312/10 Highways update: The road surface from Chapel Ash to Foxhill was reported as being in a very bad state of repair, with many potholes and collapsing verges.

Action: Clerk to report this whole stretch of road on the Gloucestershire Highways Portal and via email.

200312/11 To consider removal of temporary traffic calming measures installed at Chapel Ash following the completion of the build project at Guiting Manor Farms: The history of the original agreement surrounding the gates was briefly outlined. A detailed debate then took place between those present regarding the impact of the traffic calming measures. There was one Parish contribution was from an individual resident of Chapel Ash, by email, prior to the meeting.

The Clerk duly read out the resident's emails along with the responses by Bob Skillern and County Cllr Nigel Moor.

A vote was then held with a show of hands "Those in favour of leaving the signs in place".

By a majority vote, the Parish Council agreed to uphold their original decision to remove the white gates.

Council was reminded of its restrictions under the Highways Act 1980.

Action: Clerk to apply to GCC Highways to advise them of the Council's decision and request that the gates are removed as soon as possible.

On behalf of the Council, Cllr Rimmer thanked the residents of Chapel Ash for undertaking the ongoing maintenance of the gates, as previously agreed.

200312/12 To receive report following the Quarry Stakeholder Meeting and agree next actions:

Cllr Gardner provided thorough feedback of the Meeting. There were various attendees representing all the Stakeholders. Although the comments and concerns of this Parish Council were noted, Councillors agreed that there was no further action required at the present time.

200312/13 To receive update regarding 2nd Phase of Playground Project: Cllr Rimmer reported that all funding had now been secured for the 2nd phase of the Playground project. Awaiting manufacturing of some play equipment but an April start date was anticipated.

2003012/14: To confirm arrangements for this year's Village Christmas Tree: Cllr Ogden confirmed that Guiting Manor Amenity Trust were kindly donating another tree for the village green for this coming Christmas. Cllr Ogden would continue to liaise with others to arrange the practical details for this event.

200312/15 To clarify arrangements & budgets for The Annual Assembly 2020: The Parish Assembly was scheduled for the 25th March. A more-informal meeting was planned with open discussion and question and answer sessions. Any reports received would be displayed for residents to read at the meeting. Light refreshments would be supplied by the Social Group and invoiced to the Parish Council.

200312/16 To confirm transfer of control of Parish noticeboards to the Clerk: Two sets of keys for the Parish Council noticeboard were passed to the Clerk. It would now be the Clerk's responsibility to ensure all notices are put up in a timely manner.

200212/17 To consider role of Chairman and Vice-Chairman of the Parish Council for 2020-21: Cllr Gardner had volunteered to take the role of Vice-Chair from May 2020. Cllr Rimmer encouraged other Councillors to consider standing for the role of Chair.

200312/18 To consider and note planning applications:

A) Public path diversion order for bridleway AHA 8 at Tally Ho House (formerly known as Foxhill House and shown as such on the OS map), Guiting Power: The proposed footpath was on the boundary of Guiting Power and Hawling Parishes. It was noted that this route was already being used unofficially by walkers. Council agreed NO OBJECTION to this proposed diversion.

Action: Clerk to inform CDC Officer of the councils' decision.

200312/19 To receive correspondence and agree response:

- Invitation to Community Rural Housing Summit – 4th April: No response required
- Ride Cotswold Sportive – Advance Notice of Cycle event 30/05/20: No response required
- Letter regarding a proposed Kingham to Cheltenham Cycle Route in relation to the Local Transport Plan: Clerk to forward email to Councillors to enable individual response, if so wished.
- Marketing material from various companies: Clerk to contact companies to request contact details are removed from their database.
- GAPTC updates: Already circulated to Cllrs. No response required.
- North Cotswold Cluster meeting; 26th March, 6.30pm Bourton-on-the-Water: Clerk will attend
- Report and press release on the North Cotswolds Quarry Stakeholder Liaison Meeting

200312/20 Finances

a) **To approve current state of accounts:** The accounts were approved and a bank reconciliation performed and signed.

GUIPING POWER PARISH COUNCIL					
BANK RECONCILIATION AT 5th March 2020					
Period to 28th February 2020					
Lloyds Current Acc: 00896036					
	Balance per statement	£	3,452.10		
	Outstanding receipts				
	NIL	£	-		
	Less unrepresented chqs				
		£	-		
	Balance	£	3,452.10		
Scottish Widows Acc					
	Balance per statement	£	2,927.32		
	Outstanding receipts				
	NIL	£	-		
	Less unrepresented chqs				
	NIL	£	-		
	Balance	£	2,927.32		
	Total Balance			£6,379.42	
Cash book Summary					
	Opening Balance 01.04.19	£	4,218.21		
	Add receipts to date	£	8,523.72		
	Less payments to date	£	9,289.83		
	Cash Book Balance	£	3,452.10		
	Balance per Scottish Widows acc	£	2,927.32		
	Reconciled Balance			£6,379.42	
	Balance to carry forward			£6,379.42	

GUITING POWER PARISH COUNCIL - BUDGET vs EXPENDITURE FOR 2019-20									
		Actual	Antic.	Antic. Total	Remainder	Actual	Antic.	Total	
	Budget	Spend	Spend	Spend	of Budget	Income	Income	Income	
	2019/20	to	from	to	+ / -	to	from	to	
		31.01.20	01.02.20	31.03.20		31.01.20	01.01.20	31.03.20	
Precept	3585.00					3585.00	0.00	3585.00	
Council Tax Support Grant	0.00					0.00	0.00	0.00	
Bank interest	1.00					0.00	1.00	1.00	
VAT refund	160.00					350.37	581.83	932.20	
Donation	625.00					625.00		625.00	
Donation	20000.00					3963.35		3963.35	
TOTAL	24371.00					8523.72			
Staff Costs	2221.00	1334.55	984.00	2318.55	984.00				
Admin expenses	250.00	78.08	130.00	208.08	41.92				
Insurance	600.00	545.35	0.00	545.35	54.65				
Audit Costs	280.00	164.95	80.00	244.95	35.05				
Defibrillator costs	75.00	151.20	0.00	151.20	-76.20				
Meeting room hire	280.00	135.00	145.00	280.00	0.00				
Subscriptions	250.00	73.48	75.00	148.48	101.52				
Training	275.00	20.00	100.00	120.00	155.00				
Maintenance costs	350.00	144.00	206.00	476.00	206.00				
Donations	0.00	50.00	-50.00	50.00	-50.00				
section 137	0.00	0.00	0.00	0.00	0.00				
Equipment	500.00	68.50	431.50	500.00	0.00				
Newsletter	80.00	69.15	39.99	80.00	0.00				
Playground	5125.00	4093.85	0.00	4093.85	1031.15				
Xmas Tree	50.00	39.98	0.00	39.98	10.02				
VAT Paid	160.00	932.20	60.00	992.20	60.00				
Other	570.00	600.00	0.00	600.00	-30.00				
Annual Assembly	50.00	25.00	0.00	25.00	25.00				
Reserve (playground)	1212.91	0.00	0.00	0.00	1212.91				
TOTALS	12328.91	8525.29	2201.49	10873.64	3761.02	17047.44	582.83	9106.55	
Reserves as at 1.4.18				£ 5,164.41					
Income during year				£ 8,523.72					
Plus Scottish Widow acc (Reserve)				£ 2,927.32					
Expenditure during year				£ 10,873.64					
Minus Playground funds held in reserve				£ 1,130.71					
Antic. reserves at year end (inc Scot Widows)				£ 4,611.10					
Balance to carry forward				£ 1,683.78					

b) To perform an Internal Financial check: Cllr Rimmer completed the Internal Check and was signed by the RFO.

c) The following payments were approved:

Payments made between meetings - none made				
The following payments to be approved:				
Chq No	Payee	Purpose	Auth	Cheq value
779	Gloucestershire Playing Fields Association	Annual Subscription (2019-20)	GPC	38.15
780	Upper Slaughter Parish Council	SLCC Practitioner's Conference (1/3 shared cost)	GPC	£35.00
DD	ICO	Data Protection Renewal	GPC	£35.00 DD

200312/21 For Information only: The RFO was requested to investigate the setting up of internet banking for the Parish Council and report back at next meeting.

The next meeting date of the Parish Council would the Annual Meeting of the parish council on **13th May 2020**, commencing at 7.45pm

The Chairman concluded the meeting at 8.55pm and thanked everyone for their attendance.

.....
Chairman

.....
Date