

MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Wednesday 3<sup>rd</sup> July at 7.45pm.

PRESENT: Parish Councillors: Dawn Rimmer (Chairperson), Lisa Rose, Else Ogden, Patrick Flaherty and Geoff Cuthbert

IN ATTENDANCE: Ruth Waller, Clerk  
Two parishioners were present

**190703/1 The Chairman will formally ask if anyone is intending to record or film the meeting:** There were no requests to record the meeting

**190703/2 To receive and consider apologies for absence.** Apologies were received and accepted from Cllr Gardner

**190703/3 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).** None

**190703/4 To approve the minutes of the Annual Parish Council Meeting held on the 19<sup>th</sup> May 2019 in Guiting Power Village Hall.** These were approved and signed as a true record.

**190703/5 To receive comments and concerns from the public:** None

**190703/6 Matters arising from last meeting's minutes (Clerk's Report):** The Clerk's report had been circulated to Cllrs prior to the meeting and its contents noted. This report would be shown as a separate document on the Council's website.

**190703/7 To consider filming request:** A filming request had been received for 2-3 days at the end of July. Council had no objection to this request although concern was raised regarding the short notice if a road closure would be required. A member of the public requested that clear road access to the farm be maintained during the harvest.

**Action: Clerk to liaise with Location Manager to establish more details and donation.**

**190703/8 To review and adopt Complaints Procedure:** The Complaints Procedure was reviewed and Councillors agreed to adopt the policy without any amendments.

**190703/9 To review General Data Protection Regulation Policy and Privacy Policy:** All Policies relating to the Data Protection (GDPR) were reviewed and adopted without any amendments.

**190703/10 To consider and note planning applications and agree responses:**

**For consideration**

- i) **19/02116/FUL:** Full Application for Demolition of existing conservatory and porch, construction of 2 storey extension on principal elevation, construction of single storey lean-to extension at side and erection of greenhouse, garden store and summer house at Church View Guiting, Gloucestershire GL54 5UA: **Council agreed no objection to this application**

**For noting**

- i) 18/0010/CWMAJM (District Reference 18/00643/CPO) **Proposal:** Retrospective variation of condition 2 (revision to the restoration end date from 25 November 2051 to 31 December 2035) & condition 7 (increase of annual output from 50,000 tonnes to 150,000 tonnes and increase any single mineral exportation limit from a30,000 tpa to 90,000 tpa maxima) relating to planning consent 14/0101/CWMAJM [Extension to the Existing Quarry] dated

21/05/2015, **Location:** Oathill Quarry, Fiddlers Green, Temple Guiting, Gloucestershire:

**Application withdraw**

- ii) 19/00421/FUL | Change of use from Class B2 (stone cutting only) (Ref CD.2755/B) to B2 (general industrial) /B8 (storage & distribution) | The Palace Castlett Street Guiting Power:  
**Application Permitted**

Enforcement: No enforcements to note at present

**190703/11 To receive correspondence and agree response:**

- GCC Mobile library Update – current information will be taken off website.
- CDC Call for sites: Not applicable for this Parish
- GAPTC AGM – 20<sup>th</sup> July, 10am at Highnam
- Emergency Plan information + main contact for Safeguarding – the current information required updating to take account of change of Clerk. Council proposed that Neil Rimmer was named as main Safeguarding contact for the Parish, which he accepted.

**190703/12 Finances**

- To approve current state of accounts: The accounts were approved and a bank reconciliation performed and signed.
- To note receipts of Village hall accounts 2018/19: These were noted and the Village Hall Committee thanked for producing them.
- To consider donation request from Cotswold Friends: This Charity provides some support to residents in this Parish. Therefore, **Council resolved to donate £50 to Cotswold Friends**. This would be taken from the Section 137 allowance. The appropriate sum for 2019/20 for parish and town councils in England is £8.12 per electorate.

<b>GUITING POWER PARISH COUNCIL - BUDGET vs EXPENDITURE FOR 2019/20</b>										
			Actual	Antic.	Antic. Total	Remainder	Actual	Antic.	Total	
		Budget	Spend	Spend	Spend	of Budget	Income	Income	Income	
		2019/20	to	from	to	+ / -	to	from	to	
			31.06.19	01.07.19	31.03.20		30.06.19	01.07.19	31.03.20	
Precept		3585.00					2689.00	896.00	3585.00	
Council Tax Support Grant		0.00					0.00	0.00	0.00	
Bank interest		1.00					0.00	1.00	1.00	
VAT refund		160.00					0.00	116.00	116.00	
Donation		625.00					0.00	625.00	0.00	
Donation		20000.00					0.00	0.00	0.00	
<b>TOTAL</b>		<b>24371.00</b>								
Staff Costs		2221.00	0.00	2200.00	2200.00	21.00				
Admin expenses		250.00	0.00	100.00	100.00	150.00				
Insurance		600.00	545.35	0.00	545.35	54.65				
Audit Costs		280.00	164.95	80.00	244.95	35.05				
Defibrillator costs		75.00	0.00	75.00	75.00	0.00				
Meeting room hire		280.00	0.00	280.00	280.00	0.00				
Subscriptions		250.00	0.00	50.00	50.00	200.00				
Training		275.00	0.00	275.00	275.00	0.00				
Maintenance costs		350.00	0.00	350.00	350.00	0.00				
Donations		0.00	0.00	0.00	0.00	0.00				
section 137		0.00	0.00	0.00	0.00	0.00				
Equipment		500.00	0.00	500.00	500.00	0.00				
Newsletter		80.00	39.99	39.99	80.00	0.00				
Playground		5125.00	82.20	370.00	500.00	4625.00				
Xmas Tree		50.00	0.00	50.00	50.00	0.00				
VAT Paid		160.00	0.00	60.00	60.00	100.00				
Other		570.00	0.00	0.00	0.00	570.00				
Annual Assembly		50.00	25.00	0.00	25.00	25.00				
Reserve (playground)		1212.91	0.00	0.00	0.00	1212.91				
<b>TOTALS</b>		<b>12328.91</b>	<b>857.49</b>	<b>4429.99</b>	<b>5335.30</b>	<b>6993.61</b>	<b>2689.00</b>	<b>1638.00</b>	<b>3702.00</b>	
Reserves as at 1.4.17					£ 5,164.41					
Income during year					£ 3,702.00					
Plus Scottish Widow acc (Reserve)					£ 2,926.76					
Expenditure during year					£ 5,335.30					
Minus Playground funds held in reserve					£ 1,130.71					
Antic. reserves at year end (inc Scot Widows)					<b>£ 5,327.16</b>					
Balance to carry forward					<b>£ 2,400.40</b>					

<b>BANK RECONCILIATION AT 30th June 2019</b>			
<b>Period to 30th June 2019</b>			
<b>Lloyds Current Acc: 00896036</b>			
		£	
Balance per statement		£	6,001.24
Outstanding receipts			
NIL		£	-
Less unrepresented chqs		£	25.00
<b>Balance</b>		<b>£</b>	<b>5,976.24</b>
<b>Scottish Widows Acc</b>			
Balance per statement		£	2,927.11
Outstanding receipts			
NIL		£	-
Less unrepresented chqs			
NIL		£	-
<b>Balance</b>		<b>£</b>	<b>2,927.11</b>
<b>Total Balance</b>			<b><u>£8,903.35</u></b>
<b>Cash book Summary</b>			
Opening Balance 01.04.19		£	4,218.21
Add receipts to date		£	2,689.00
Less payments to date		£	930.97
<b>Cash Book Balance</b>		<b>£</b>	<b>5,976.24</b>
<b>Balance per Scottish Widows acc</b>		<b>£</b>	<b>2,927.11</b>
<b>Reconciled Balance</b>			<b><u>£8,903.35</u></b>

- The following payments were approved:

<b>Payments made between meetings - none made</b>			
<b>The following payments to be approved</b>			
<b>Payee</b>	<b>Purpose</b>	<b>Auth</b>	<b>Cheq value</b>
L Rose (reimburseme	Playground sand	LGA 1972 s.150(2)	£360
PATA UK	Payroll April – June 2019	LGA 1972, .112 (1)	£12.75
R Waller	Salary April – June	LGA 1972, s. 112(1)	£478.06
HMRC	Tax	LGA 1972, s. 111	£101.40
Cotswold Friends	Charitable donation	LGA 1972, s.137	£50.00

**190703/13 For Information only.** Some matters for next agenda were raised:

- Quarry Update: Clerk to invite Cllr Moor to provide an update on Quarrying in the area.
- New Map of the Parish: Cllr Cuthbert will circulate this. Feedback from Cllrs please
- Xmas Tree
- Fireworks Event

**The next meeting date of the Parish Council was confirmed as 18th Sep 2019, commencing at 7.45pm.**

The Chairman concluded the meeting at 8.30pm and thanked everyone for their attendance.

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Chairman

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Date