

MINUTES: of a Parish Council Meeting held in Guiting Power Village Hall on Wednesday 19<sup>th</sup> September 2018 at 7.30pm.

PRESENT: Parish Councillors: Dawn Rimmer (Chairman), Else Ogden, Dane Dover, Lisa Rose and Nettie Ekblom. County Councillor Nigel Moor joined the meeting at 7.45pm

IN ATTENDANCE: Ruth Waller, Clerk  
Eleven parishioners were present

*Cllr Rimmer welcomed members of the public and introduced the Council's new Clerk, Ruth Waller. The public were invited to address the council at item 4 on the agenda and on specific agenda items, if they so wished.*

- 1) **To receive and consider apologies for absence.** None – all Councillors were present.
- 2) **To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).** Cllr Dover declared an interest in Ruff Rise at item 14 on the agenda, as it was a neighbouring property to her own.
- 3) **To approve the minutes of the Annual Parish Council Meeting held on the 4<sup>th</sup> July 2018 in Guiting Power Village Hall.** These were approved and signed as a true record.
- 4) **To receive comments and concerns from the public.** No comments were raised.
- 5) **Matters arising from last meeting's minutes.** None – any matters arising had been included as an agenda item for this meeting.
- 6) **To accept resignation of Cllr Powell and allocate his responsibilities.** It was noted that Cllr Powell had resigned between meetings. The Chair thanked Cllr Powell for his time and dedication to this Parish Council. His responsibilities would be allocated at the next Council meeting.
- 7) **To co-opt new Councillor(s) onto the Council and to consider training for all new Councillors.** Clerk confirmed that the Council could now co-opt two new Councillors onto the Council. Simon Gardner was co-opted onto the Council and the Declaration of Office form signed.
- 8) **To approve revised Standing Orders:** Clerk explained the reasons for the revision to Standing Orders which had been circulated to Cllrs prior to the meeting. **Council agreed to adopt the revised Standing Orders.**
- 9) **To consider nominations for Chairman's Community Awards 2018:** Council felt that this year there were no nominations to be made, but would re-consider for 2019.
- 10) **To consider request to link village website with a local Facebook page:** The Social group responsible for the whole website had already consented to this. Council also agreed to this request.
- 11) **To provide Highways Update:** Cllr Rimmer provide the following matters:
  - The work at Chapel Ash was now complete.

- The temporary village gates signs would be removed once the work at Guiting Manor Farms had been completed.
- Finger sign post for Winchcombe at Roel Gate Crossroads. Been requested again and waiting to hear when sign would be erected.
- The HGV sign at Foxhill had recently been removed.

CLlr Moor reported that Tarmac was now responsible for highway maintenance. They are presently concentrating on the A roads but would move to more minor, rural roads in 2019. CLlr Moor then reiterated the County Council's commitment to reducing the amount of plastics and 2020 would see the promotion of seamless plastic. WRAP was promotion of its national recycle week on the 25<sup>th</sup> September.

**12) To consider re-positioning of salt bins:** Two locations had been agreed, however a third remained unconfirmed. Residents were encouraged to offer suitable suggestions for its location.

**13) To consider and note planning applications and agree responses:**

For consideration:

- 18/03137/FUL: Conservatory Ruff Rise, Castlett Street, Guiting Power: Following consideration, **Council resolved that there was no objection to this application.**
- 18/03397/TCONR: 3 x Cypress Trees – fell, The Green, The Square, Guiting Power GL54 5UR **no objection**
- 18/02301/FUL: Erection of area of raised decking and detached building (outside bar) to the rear of the premises (Retrospective), Hollow Bottom, Guiting Power GL54 5UX: Following lengthy debate by the Council, residents and the applicant, **Council resolved it had no objection to this application.**

**Action: Clerk to submit responses on the CDC Planning Portal.**

iii) Appeal Ref: APP/F1610/W/18/3201328

17/03558/FUL The Old Mill Pond land to The Dyers, Guiting Power – Erection of a dwelling and detached garage: This was discussed at length with **Council finally agreeing that the following comments summarises the Council's concern regarding this application based on its objections to the original planning application:**

- The flooding risk appears to have now been reduced with the new plans that have been submitted. However, the Parish council still expresses concern over building any property on this area, which is described on Environmental Agency maps as a high-risk flood area and felt more information could be provide on how the applicant proposed to avoid the effects of flooding.
- The Parish Council continues to dispute the use of 'brownfield site' being a basis for development. It remains unclear if this area is a green field site. Council therefore request confirmation of this from the Planning Authority before a decision is made.
- This is an important Historical site, dating back to the Knights Templar. If permission was granted, the proposed property will be built over a Sheepwash which also has important historical connections with the Parish. The Council therefore request a thorough archaeological survey is completed before any work is commenced and regular inspections are made by an archaeologist throughout the building development.
- The application cannot be described as a sustainable development as it is outside the skirt of the village.

**Action: Clerk to draft response for Councillors' agreement before submitting the Council's comments with the Planning Inspectorate**

For noting: none received since last meeting

- 14) To discuss insurance and risk assessment requirements and to agree finances for the annual Bonfire Night event:** The risk assessment would be the same as last year as the Bonfire is to be in the same location. The Trust has already given permission for the event and the Pre-school will again be providing the guy. **Council agreed to pay for the cost of the fireworks again this year.**

**Action: Clerk to notify Insurance company of this event and provide all necessary documentation.**

- 15) To agree finances for Remembrance Service being held on the 11<sup>th</sup> November 2018 and to consider request from Upper Windrush History Society towards the cleaning of Guiting Power's WW1 Memorial:** Mike Edwards provided those present with an overview of events planned for the weekend of the 10<sup>th</sup> + 11<sup>th</sup> of November. The finances required for this year's 100 years Remembrance Event had been funded by The Historical Society.

**The Parish Council agreed to fund a Wreath for the Event.** Mr Edwards also stated that he had commenced arrangements for an official road closure for the parade on the Remembrance Sunday, as around 200 people were expected. The Clerk had also spoken to the Legal Department at CDC regarding this and would now complete the necessary paperwork, with Mr. Edward's support.

**Action: Clerk to continue to liaise with Mike Edwards to ensure the necessary paperwork is completed for the road closure in the required timeframe and to inform the Council's Insurance Company.**

- 16) To receive correspondence and agree response:**

- Objection to Oathill Quarry from Temple Guiting Parish Council: The Council had been requested to support Temple Guiting PC's objection to the expansion to this quarry. Council agreed that they should support this objection and delegated the response to the Clerk.

**Action: Clerk to draft objection response and submit on the GCC planning portal.**

- Updates from GAPTC: already circulated to Cllrs. No further action required.
- How to access Local plan: already circulated to Cllrs for their future reference.
- GAPTC – Amendment to Standing Orders and GDPR toolkit – action required already completed.
- Trust update: Cllr Rimmer confirmed that she had received an email from The Trust confirming the Chestnut Tree on the Upper Green will be replaced. It was also confirmed that the garage building project should start by the end of October. The area had now been coned off to stop anyone parking there.

- 17) Risk assessment update**

- Playground update – Cllr Rose had carried out routine inspection and one item had been noted. Cllr Rose was waiting for confirmation if Council was able to remedy this work themselves.
- Asset update – Clerk reported that she had located all but one of the salt bins in her new Parish. All other assets inspected were all in good order. The two notice boards may require lubrication to enable access with the second set of keys. Cllr Rimmer inspected the defibrillator monthly as part of that check.

- 18) Finances**

- To approve current state of accounts. These were approved and a bank reconciliation performed.

**Period to 31st September 2018**

<b>Lloyds Current Acc: 00896036</b>			£		£
Balance per statement - 31.07.18		1.08.18	£	5,617.80	
Outstanding receipts					
Less unrepresented chqs					
	730		£	160.00	
			£	160.00	
<b>Balance</b>				<b>5,457.80</b>	
<b>Scottish Widows Acc*</b>			£		
Balance per statement - 01.04.18		1.07.18	£	2,926.97	
Receipts					
Less unrepresented chqs					
NIL			£	-	
<b>Balance</b>				<b>2,926.97</b>	
<b>Total Balance</b>					<b><u>£8,384.77</u></b>
<b>Cash book Summary</b>					
Opening Balance 01.04.18			£	5,164.51	
Add receipts to date			£	2,637.00	
Less payments to date			£	2,343.71	
<b>Cash Book Balance @ 31.07.18</b>		<b>@15.09.18</b>	£	<b>5,457.80</b>	
<b>Balance per Scottish Widows acc</b>			£	<b>2,926.97</b>	
<b>Closing Reconciled Balance</b>					<b><u>£8,384.77</u></b>

**GUITING POWER PARISH COUNCIL - BUDGET vs EXPENDITURE FOR 2018-19**

	Budget 2018/19	Actual Spend to 31.07.18	Antic. Spend from 01.08.18	Antic. Total Spend to 31.09.18	Remainder of Budget + / -	Actual Income to 31.08.18	Antic. Income from 01.09.18	Total Income to 31.09.19
Precept	3515.00					2637.00	878.00	3515.00
Council Tax								
Support Grant	0.00					0.00	0.00	0.00
Bank interest						0.00	0.00	0.00
VAT refund	160.00					0.00	116.00	116.00
Other	0.00					0.00	0.00	0.00
<b>TOTAL</b>	<b>3675.00</b>							
Staff Costs	2232.00	943.74	1667.00	2610.74	-378.74			
Admin expenses	450.00	100.39	225.00	325.39	124.61			
Insurance	460.00	526.30	0.00	526.30	-66.30			
Audit Costs	280.00	160.00	160.00	320.00	-40.00			
Meeting room hire	280.00	125.00	125.00	250.00	30.00			
Subscriptions	250.00	131.22	50.00	181.22	68.78			
Training	275.00	210.00	65.00	275.00	0.00			
Maintenance costs	350.00	66.50	283.50	350.00	0.00			
Donations	200.00	0.00	200.00	200.00	0.00			
section 137	0.00	0.00	0.00	0.00	0.00			
Equipment	250.00	0.00	250.00	250.00	0.00			
Newsletter	120.00	33.99	120.00	153.99	-33.99			
VAT Paid	160.00	13.30	100.00	113.30	46.70			
Other	570.00	0.00	0.00	0.00	570.00			
Annual Assembly Reserve	100.00	33.27	0.00	33.27	66.73			
(playground)	1212.91	0.00	0.00	0.00	1212.91			
<b>TOTALS</b>	<b>7189.91</b>	<b>2343.71</b>	<b>3245.50</b>	<b>5589.21</b>	<b>1600.70</b>	<b>2637.00</b>	<b>994.00</b>	<b>3631.00</b>

Reserves as at 1.4.18	£5,164.51
Income during year	£3,631.00
Plus Scottish Widow acc (Reserve)	£2,926.90
Expenditure during year	£5,589.21
Minus Playground funds held in reserve	£1,212.91
Antic. reserves at year end (inc Scot Widows)	<u>£4,920.29</u>
Balance to carry forward	<u>£1,993.39</u>

- To approve payments and note receipts. The following payments were approved:

Chq no	Payee	Purpose	Auth	Cheq value
733	SLCC	Part-payment of Membership subscription renewal	LGA 1972, s. 143	£42.63

**19) For information only:** No matters were raised.

The Chairman concluded the meeting at 8.50pm and thanked everyone for their attendance. The next full Parish Council meeting will be held on the 14<sup>th</sup> November 2018 at 7.30pm in the Village Hall.

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Chairman

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Date